



Making a difference...together

Employment Opportunity

Day Camp Leader – 3 positions

Parks & Environmental Services – Panorama Recreation

Competition	20/021
Status	Auxiliary
Hours of Work	Varies; up to 8 hours on SD63 non-instructional days, and up to 40 hours March 16 – 27 over SD63 Spring Break
Rate of Pay	\$20.83 per hour (plus 14% in lieu of benefits)
Review of applications begins	4:00pm on February 17, 2020; however, this competition will remain open until all positions are filled
Notes	Shifts are subject to program registration minimums being met

Summary

As an important member of the community recreation team, the Day Camp Program Leader is responsible for planning and facilitating active, fun and engaging day camp programs for children and youth aged 6 to 12. Preparing and leading a variety of indoor and outdoor activities, crafts and out trips, the successful applicant will have a positive impact on the children in attendance and their families.

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.

Duties & Responsibilities

- Responsible for the planning, implementation and facilitation of day camp activities, crafts and out trips.
- Budget maintenance and supply preparation.
- Providing direction and mentorship to assistant leaders and volunteers assisting with program operation.
- Ensuring the safety and well-being of children while in care.
- Following all policies, procedures and standards of the CRD.
- All other duties as required.

Qualifications

- Completion of Grade 12
- Experience planning and delivering high-quality and engaging recreational programs.
- Experience working with children in a similar/related capacity.
- Standard First Aid with CPR-C
- Excellent customer service, communication (both verbal and written), organizational, interpersonal, and public relations skills and experience.
- Class 4 driver's license (an asset)

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD thanks you for your interest and advises only those candidates under active consideration will be contacted.

